

RULES & PROCEDURES
FOR SELKIRK RECREATION COMMITTEE

Revised: February 22, 2002

Article I

Committee Members

- 1.01 There will be a six-member committee, three from Selkirk Maintenance-Sections I, II, & Addition A, and three from Selkirk Community Association.

Voting Rights

- 1.02 Each member of the sum-committee shall be entitled to one vote on each matter submitted to a vote of the members.

Elections

- 1.03 The presidents from each corporation will select three committee members from their sections. An alternate member may be selected to stand in for an absent member.

Vacancies

- 1.04 A vacancy in any office because of death, resignation, disqualification or otherwise, may be filled by the election of remaining members for the unexpired portion of the term.

ARTICLE 2

MEETING OF MEMBERS

Meeting

- 2.01 A meeting of the members shall be held beginning with the year 1993, for the purpose of the transaction of business for the sole purpose of the betterment & welfare of the "common area". If the day for the meeting shall be on a legal holiday in the State of Texas, such meeting shall be held on the next date succeeding the original date. There must be at least five members present at each meeting before any votes can be passed.

Special Meeting

- 2.02 Any member of this committee or the head of either corporation for the purpose of the common area may call special meetings of the members, adequate notice shall be given.

General Powers

- 2.03 The affairs of the sub-committee shall be financed with approval of an annual budget by the two corporations and shall be managed by this committee. The committee shall be responsible for paying routine bills, taxes, insurance, utilities, and etc.

Number, Tenure and Qualifications

- 2.04 The number of members shall be six (6). Each member shall hold position until his successor shall have been determined. A member shall not be under the influence of any drugs or alcohol at any of the meetings. A member shall not miss over two of the regular meetings per year and should try to make any special meetings called. New members shall take office at the first regular meeting.

Fund Raiser

- 2.05 The committee has the right to have fundraisers to fund special projects for the common area.

ARTICLE 3

OFFICERS

Officers

- 3.01 The officers of the sub-committee shall be a chairman, a treasurer and a secretary. Any sub-committee member may sign the checks; All sub-committee members are considered "Authorized Signers" provided their signature is on file at the bank. These officers shall be elected annually.

Vacancies

- 3.02 A vacancy in any office because of death, resignation, disqualification or otherwise, may be filled by the election of the remaining members for the unexpired portion of the term.

Chairman

- 3.03 The chairman shall be elected for the purpose of conducting meetings.

Treasurer

- 3.04 The treasurer shall have custody of the committee's funds and securities and shall keep full and accurate accounts and records of receipts, disbursements and other transactions in books belonging to the committee, and shall deposit all moneys and other valuable affects in the name and to the credit of the committee in such depositories as may be designated by the members. The treasurer shall disburse the funds of the committee as may be ordered by the members of the sub-committee, taking proper vouchers for such disbursements, and shall render an account of all his or hers transactions as treasurer and of the financial condition of the committee.

Secretary

- 3.05 The secretary shall keep the minutes of the meeting of the members in one or more books provided for that purpose; give all notices in accordance with the provisions of these sub-committee by-laws or as required by law; be custodian of the committee records, keep a register of the post office address of each member which shall be furnished to the secretary by each member; and, in general, perform all duties as from time to time may be assigned to him or her.

ARTICLE 4

ASSOCIATION MEMBERS

Qualifications to be a member

- 4.01 Each lot owner of Selkirk Island Sections I, II, III, Addition A & Pabst River Estates that is current on their payments of maintenance fees and annual membership fees, shall automatically be a member.

Voting Rights

- 4.02 Each member shall be entitled to one vote on each matter submitted to a vote of the members. Any member who owns more than one lot shall be entitled to one vote per whole lot.

Outside Associate Members

- 4.03 Both parent committees must approve outside associate members. These members shall pay an annual membership fee that is decided on by the committee.